

# Identity Verification

In order to comply with current regulations it is necessary for new customers to provide proof of identity. We must obtain proof of your name and either your address or date of birth. All documents provided must be originals or certified copies. It is preferable not to send original documents in the post to us. Documents can be certified by a Solicitor, Banker, Accountant, Authorised Financial Adviser, Teacher, Doctor, Minister or Post Office Master. Documents printed off the internet are not acceptable.

If opening an account in a Branch (face to face) then any one of the following four documents are acceptable.

### List 1

- A current valid passport
- Identity card issued by EO (N.Ireland only)
- A current valid photocard driving licence (full or provisional)
- A current valid firearms certificate or shotgun licence

Alternatively you can provide

- A valid (old style) full UK driving licence
- Recent evidence of payment of state pension or other Government funded benefits/tax credits

### (And either) List 2

- A current council tax letter
- Grant of probate
- A recent (last 3 months) bank or credit card statement
- A recent utility bill If opening an account by post (non face to face) then two documents are required, one from LIST 1 and one from LIST 2.

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### Accounts for children

Please provide one of the following documents for a child under 16 years.

- Child Trust Fund voucher
- Child Benefit/Tax Credit document
- Birth certificate
- National Insurance card (age 16 or 17)
- A valid UK passport
- NHS medical card

Adult operators and signatories must provide identification in accordance with the requirements stated in List 1 and 2.

If the appropriate documentary proof is not available please refer to a member of staff for assistance.

We will keep a copy of the identification verification you provide. These records are required to fulfil our statutory obligations and will not be used for any other purpose.



Furness Building Society is authorised and regulated by the Financial Services Authority and is entered in its Register under number 159624. Furness Building Society follows the Banking Code, a copy of which is available on request. The Society is covered by the Financial Ombudsman Service and has a complaints handling procedure. Complaints we cannot settle may be referred to the Financial Ombudsman Service.

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Always with your interest at heart